

# Service Level Agreement Tricentis Software

The Service Level Agreement (“SLA”) describes the current practices of Tricentis with regard to its provision of technical support and maintenance services to Customers that have entered into an Agreement for the Tricentis Software.

Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Master License Agreement between Customer and Tricentis.

## 1 – Overview of Tricentis Software Support

Features	Tricentis Software Support	
	Gold Support Plan	Platinum Support Plan
Incident Initiation	unlimited	unlimited
Support Portal User Count	unlimited	unlimited
Email Support	yes	yes
Live Chat Support	yes	yes
Telephone Support	yes	yes
Support Response and Synopsis Time	see below	see below
Live Remote Assistance	on demand	on demand / ad hoc
Controlled Release Access	no	yes
Customer Dedicated Support Representative	no	yes
Unlimited Free Online Training Courses	no	yes

(i) “**Controlled Release Access**” means Customer being granted access to alpha/beta versions of the Tricentis Software (including integrations and addins), as they become available. Such access enables Customer to test new releases of the Tricentis Software upfront. These versions will be explicitly marked as alpha/beta versions and as such are not covered by the Support Plan.

(ii) “**Customer Dedicated Support Representative**” means Tricentis will assign a specific and adequately skilled support representative that shall serve as primary point of contact for all support-related Customer requests. The Customer Dedicated Support Representative will coordinate all account-related processes.

(iii) “**Incident Initiation**” means the number of Support incidents that Customer may initiate or create per calendar year.

(iv) “**Live Remote Assistance**” means scheduled remote assistance, when requested by Customer, in order to expedite fault, issue, and/or error analysis and synopsis.

(v) “**Support Portal User Count**” means the number of Support Portal users that may register with the underlying Customer account.

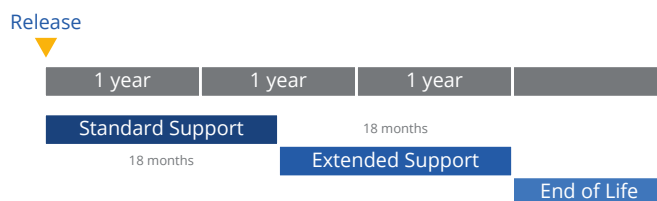
(vi) “**Unlimited Free Online Training Courses**” Customer’s employees may unlimitedly certify and recertify themselves with self-paced online training courses.

([www.tricentis.com/academy/courses/](http://www.tricentis.com/academy/courses/))

During the term of the Agreement and subject to Customer's payment of the applicable Fee for the Tricentis Software, including, without limitation, any support and maintenance fees, Tricentis shall update the Tricentis Software with all Updates if, and when available. "Update" means an error correction, workaround, or other maintenance update of the Tricentis Software that Tricentis makes generally available to its customers who have purchased maintenance and support, without extra charge.

download new releases upon their availability during the term of an active maintenance agreement. Tricentis may change its release schedule, change, discontinue or add service offerings from time to time at its own discretion and will notify Customer via the Support Portal.

Tricentis provides software maintenance services for major and minor releases for the duration of 18 months as of the respective release. Tricentis releases up to six (6) new versions of the Tricentis Software per year. Customer will be notified proactively via the Support Portal. Customer is entitled to



Support Option	Standard Support Phase	Extended Support Phase	End of Life Phase
Non-critical Hotfix (bug fixes)	✓		
Critical Hotfix (bug fixes)	✓		
Feature Enhancements	✓		
General Assistance	✓	✓	
Security-related Hotfix	✓	✓	
Self-service Resources	✓	✓	✓

## 2 – Notification and Prioritization Process; Communication

A Tricentis support representative will be responsible for coordinating with Customer. All faults shall be logged by Customer via the support portal located at <https://support.tricentis.com/community/contact.do> ("Support Portal") in a clear and traceable manner. Tricentis will examine the reported incident and prepare an initial synopsis within the timeframe set forth below. If the fault can be fixed within the initial synopsis, the support issue will be closed. Otherwise, the incident will be escalated to the development team or the next relevant level.

In order for Tricentis to respond to Customer's reports of difficulties or problems with Tricentis Software and assist in diagnosis of faults, Customer must provide adequate information and documentation to enable Tricentis to recreate the problem. Tricentis, following commercially reasonable efforts and failure to recreate the problem, may notify Customer that the problem could not be recreated, located or identified, if such is the case.

- (i) **“Critical Priority”** means the majority or a critical function of the Tricentis Software is inoperable. The problem cannot be circumvented.
- (ii) **“High Priority”** means it is difficult to use the Tricentis Software, although the Tricentis Software still works despite the difficulties. There is a workaround for the problem.
- (iii) **“Moderate Priority”** means the use of the Tricentis Software is impaired, but not seriously. These are annoying and/ or irritating errors.
- (iv) **“Review/Synopsis”** means a brief summary of the major issues of an incident, an abridgment or condensation of a work. A synopsis holds either a final workaround or solution if available at that time, or detailed information when and what solution will be available for the respective incident.

Customer may report a fault and give it the classification **“Moderate”** or **“High Priority.”** If Customer classifies the incident as **“Critical”**, Customer must send this report directly to Tricentis’ Head of Support, who can be contacted at [priority@tricentis.com](mailto:priority@tricentis.com). An incident can only be classified as **“Critical”** if the Tricentis’ Head of Support and Customer classify the incident as **“Critical”** by mutual consent within one business day of notification to Tricentis’ Head of Support. If an agreement on classification cannot be reached within one business day, the issue will be escalated to appropriate Tricentis management.

Tricentis will provide support for the Tricentis Software via email, chat, web-form and telephone.

### 3 – Response Times

Based on Customer’s classification of the incident, Tricentis shall use commercially reasonable efforts to respond to

Customer in the response time shown below and provide an initial synopsis of the incident within the following timescales:

Call Priority	Gold Support Plan		Platinum Support Plan	
	Response Time	Review Time	Response Time	Review Time
Critical	8 business hours	16 business hours	4 business hours	8 business hours
High	16 business hours	32 business hours	8 business hours	16 business hours
Moderate	24 business hours	48 business hours	12 business hours	24 business hours

### 4 – Support Hours

Support Hours	Gold Support Plan	Platinum Support Plan
	24/5	24/7

Details on support on bank holidays is available under the Support Portal [support.tricentis.com/community/contact.do](http://support.tricentis.com/community/contact.do). In case of maintenance downtimes, Tricentis will inform Customer 48 hours in advance.

## 5 – Obligation and Responsibilities

Support does not include the correction of, and Tricentis will have no obligation with respect to, any errors, defects, or other problems caused by, or resulting from:

- (i) Customer's failure to implement any Update made available to Customer by Tricentis at no charge for addressing such error;
- (ii) the Customer System or changes to it;
- (iii) any alterations or modifications of, or additions to, the Tricentis Software made by parties other than Tricentis or its agents;
- (iv) use of the Tricentis Software in a manner for which it was not designed or use of the Tricentis Software not in conformance with the Documentation;
- (v) due to factors outside our reasonable control (for example, natural disaster, war, acts of terrorism, riots, government action, or a network or device failure external to our data centers, including at your site or between your site and our data center);
- (vi) Customer's unauthorized action or lack of action when required, or from your employees, agents, contractors, or vendors, or anyone gaining access to our network by means of Customer's passwords or equipment, or otherwise resulting from Customer's failure to follow appropriate security practices.

## 6 – Provision of Tricentis Software

Tricentis shall make a copy of the Tricentis Software electronically available to Customer for download by providing Customer with access to a third-party platform license server infrastructure. Tricentis may change, discontinue, or deprecate the provision of licenses via the platform license server.

The third-party provider Flexera® is solely responsible for the platform license infrastructure distributed for Tricentis Software. The Cloud Site Service Level agreement is available under [media.flexerasoftware.com/documents/Cloud-Service-Levels.pdf](http://media.flexerasoftware.com/documents/Cloud-Service-Levels.pdf).

## 7 – Changes to SLA

Subject to the Agreement, Tricentis reserves the right, at its discretion, to change this SLA at any time based on prevailing market practices and the evolution of Tricentis' software products.